

**Meeting Minutes of the  
Municipal Planning Commission  
September 3<sup>rd</sup>, 2024 6:30 pm  
Council Chambers**

**ATTENDANCE**

Commission: Chairperson Jeff Hammond, Member at Large Laurie Klassen, Reeve Dave Cox,  
Councillors Tony Bruder, Jim Welsch, Rick Lemire and John MacGarva

Staff: CAO Roland Milligan, Development Officer Laura McKinnon

Planning  
Advisor: ORRSC, Senior Planner Gavin Scott

Absent:

Chairperson Jeff Hammond called the meeting to order, the time being 6:36 pm.

**1. ADOPTION OF AGENDA**

Councillor Rick Lemire 24/058

Moved that the agenda for September 3<sup>rd</sup>, 2024, be approved as presented.

Carried

**2. ADOPTION OF MINUTES**

Councillor Jim Welsch 24/059

Moved that the Municipal Planning Commission Meeting Minutes for July 2<sup>nd</sup>, 2024 be approved as presented.

Carried

**3. CLOSED MEETING SESSION**

Reeve Dave Cox 24/060

Moved that the Municipal Planning Commission close the meeting to the public, under the authority of the *Municipal Government Act*, Section 197(2.1), the time being 6:37 pm.

Carried

Member at Large Laurie Klassen 24/061

Moved that the Municipal Planning Commission open the meeting to the public, the time being 7:13 pm.

Carried

4. **UNFINISHED BUSINESS**

5. **DEVELOPMENT PERMIT APPLICATIONS**

- a. **Development Permit Application No. 2024-41**  
**Gordon Wiebe**  
**Lot 3, Block 3, Plan 1010711 within NE 25-7-2 W5**  
**Farm Building**

Councillor John MacGarva

24/062

Moved that Development Permit No. 2024-41, Farm Building (Indoor Arena), be approved subject to the following Condition(s):

**Condition(s):**

1. That this development meets the minimum provisions as required in Land Use Bylaw 1349-23.
2. That this development is for personal use only, no business or rentals permitted
3. That the applicant adhere to the conditions set forth within the required Alberta Transportation Roadside Development Permit, to be attached to form part of this permit.
4. That no luminaire on the building shall be oriented such that the light it emits trespasses beyond the property line on which the luminaire is situated.

- b. **Development Permit Application No. 2024-42**  
**Castle Valley Campground**  
**Within 1,2 ;; 2-7-1 W5**  
**Outdoor Storage**

Reeve Dave Cox

24/063

Moved that Development Permit No. 2024-42, for outdoor storage, be denied subject to the following Reasons(s):

**Reason(s):**

1. That it is the opinion of the Municipal Planning Commission, and in keeping with the original approval, this location is only suitable for seasonal (being May 15-Oct 15) recreational accommodation and that Outdoor Storage is not acceptable on this site.

6. **DEVELOPMENT REPORT**

a. Development Officer's Report

Councillor John MacGarva 24/064

Moved that the Development Officer's Report, for the period July and August 2024, be received as information.

Carried

7. **CORRESPONDENCE**

None

8. **NEW BUSINESS**

None

9. **NEXT MEETING** – October 1<sup>st</sup>, 2024; 6:30 pm.

10. **ADJOURNMENT**

Reeve Dave Cox 24/065

Moved that the meeting adjourn, the time being 7:33 pm.

Carried

  
Chairperson Jeff Hammond  
Municipal Planning Commission

  
Development Officer  
Laura McKinnon  
Municipal Planning Commission